

**Eden Church**  
**Official Board Meeting Minutes**  
**February 15, 2022**

**Present at Meeting:**

Michael Shaffer, Moderator  
Paul Russell, Vice Moderator  
Katheen Gowin, Clerk  
Julie Stotler, At Large

**Board Representative**

Phil Schink, Trustees  
Cheryl Decker, Deacons  
Pete Hotmire, Finance

**Official Staff Present**

Tammy Hallam, Lead Pastor  
Matt Thornburg, Worship Pastor  
Diane Russell, Accompanist

- The meeting of the Official Board was called to order by Michael Shaffer at 7:00pm at the Friendship house with a Bible verse discussion from Luke 14:28-33 "Count the Cost" and a prayer circle. Also, a welcoming of new board member Julie Stotler.

**I. Approval of Agenda**

- The agenda for the meeting was distributed prior to meeting in Band and a copy given at the meeting

**II. Review of Previous Minutes**

- Michael Shaffer, Moderator notified the January 25, 2022 minutes were given for approval in Band prior to tonight. He explained the process to approve the minutes of checking each topic and submitting and not checking a topic for approval would mean a further discussion was needed. At this time no further discussion from January is needed. Cheryl D. did mention she was not able to submit an approval due to not being present at the January meeting. This was noted by the moderator. The bylaws will need to be changed to match the electronic voting now being utilized.

**III. Consideration of Old Business**

1. **Garden of Eden:** Michael Shaffer, Paul Russell

Tammy Edwards will no longer be managing the garden. The plan is to remove the beds due to due to cost of repairs needed to the beds and lack of interest. Paul Russell and John Parsons have volunteered to remove the beds and level the yard once the weather and conditions are better. Paul mentioned the water line will remain on the property but disconnected in case it is needed. Questioned was the topic if selling the property has ever been mentioned before. It was noted the lot and the house currently being used as the church office, aka Friendship House, was purchased by Charles and Alberta Russell and donated to Eden Church under the conditions that no business would be built on the lot.

2. **Service Animals and Other Animals in the Church:** Michael S. and Tammy H.

The Church needs written guidelines for service animals, emotional support animals and pets. Tammy did contact Church Mutual and it was suggested we should request proof of current vaccine records. Eden should write our own guidelines specific to our property needs. Tammy stated she will go back to Church Mutual and request any further literature that is available. Tammy voiced urgency for a board member to speak with current attendees of Eden who bring service animals to provide vaccination records and suggests a deadline be given to be in compliance with policy.

## IV. Consideration of New Business

1. **Benevolence Budget**, Pete H presented the budget, Tammy H., Mike S.

There is a need to reevaluate the current Benevolences Budget and the missions we are supporting. Pete H. presented the current budget is \$7,000 yearly and divided between 4 groups and a brief review of each mission and the dollar amount allotted. Paul mentioned the current budget was approved in the November 2021 meeting. Diane that we should get a report of any missions we support to where the money is being spent. Tammy agreed. Tammy does receive budgets from CCCC and can share this and should still continue this. The board agreed these need to be reviewed if they are still relevant to Eden's Ministries. Pete will notify Ken Wilkerson to hold disbursements until further review is completed. Tammy mentioned two other ministries we need to seriously committee. Alpha Church and Mending the Soul are two new ministries that Eden is using and need to add to the budget. Also, Muncie Mission and Blood and Fire (Bob Ball) need to be considered. The Board of Stewards has dissolved and we are in need of another group. Tammy mentioned a need for a subgroup ministry for Missions Outreach to manage the Benevolences and suggested Andrea Privus a good choice to ask to lead this group because of her passion and John Parsons. Tammy requested a board member to participate to get it started. Paul mentioned this budget was approved in November 2021.

2. **Youth Advisory Team**, Matt T. and Tammy H.

Matt called people in November to assist Ashley Dobbs with the development of the Youth Advisory Team. The following were contacted and all said yes. Andrea Weikle, Nathan and Katie McGuire, Sandy Miller, Hailey Thornburg, Diane, and Mariah Prybis. Others are also welcome. They will meet next Wednesday February 23 at 7:30pm.

3. **Finance Board**, Pete H.

Pete brought to the attention of the board that Ken from financial board would like everyone to look at the amount of giving from last year and the approved budget for this year. The giving for 2022 is an unknown projected amount due to recent changes in the congregation.

## V. Pastors Corner

1. **EPIC**

Epic is taking a much larger direction that imagined. Julie was given a vision of a book that she wrote that became a 40-day devotional that we will be using for the Lenten period which goes with our Everyday Pathways in Christ **EPIC** will be on our website and be available in hard copy by **EPIC** Sunday. Also mentioned the retreat dinner starting on Friday night before **EPIC** Sunday. And Saturday will be the leadership retreat opened to anyone serving in ministry and will be leading us through a retreat lead by Doug Webster "For Such a Time as This" based on the teaching of Dallas Willard to church leaders. Also available at the congregational meeting will be hard copies of the 12 miracles and it will also be online to be downloaded.

2. **Mending the Soul** is currently running with 5 women

3. **Eden student union**

**Eden Student Union** is complete and we will be seeing and hearing more about this coming up. A kickoff will start on March 9<sup>th</sup> with a youth Alpha with Jr and Sr High school students and will be hosted by some adult alpha leaders.

4. **Participatory Worship**

Eden is looking into ways we can encourage and provide open spaces to allow all to be included in the worship service such as helping the deacons serve communion and read scripture and involving teens also.

5. **Call out Choir**

Diane is preparing another Call out Choir for the Lenten celebration.

6. **Lent**

Tammy is looking into getting a small group together to provide an interactive Stations of the Cross during Holy Week and other worship planning.

7. **Divorce Care** and **Spark** are continuing and touching the lives of others and families.

The meeting was adjourned at 8:05pm on February 15, 2022

## **VI. Agenda and Time of Next Meeting**

The next Official Board Meeting will be March 15, 2022 at 7:00pm in the Friendship House, Eden Campus.

Minutes submitted for approval by: Kathleen Gowin

**Eden Church -- Financial Secretary's Report  
February**

	<b>February 2022</b>	February 2021	Difference	<b>YTD 2022</b>	YTD 2021	Difference
<i># of Sundays</i>	<b>4</b>	4		<b>9</b>	9	
<b>General fund</b>	<b>\$11,738.26</b>	\$23,785.52	-\$12,047.26	<b>\$27,677.24</b>	\$37,983.43	<b>-\$10,306.19</b>
Other funds	\$590.00	\$66.00	\$524.00	\$604.00	\$ 180.00	\$424.00
Total Deposits	\$12,328.26	\$23,851.52	-\$11,523.26	\$28,281.24	\$38,163.43	-\$9,882.19
<b>Budget</b>	<b>\$20,000.00</b>		(\$8,261.74)	<b>\$45,000.00</b>		<b>(\$17,322.76)</b>

Budget per week                      \$5,000.00  
 Current avg/week                      \$3,075.25

<b>Other Funds</b>	<b>Month</b>	<b>YTD</b>
Misc refunds	\$ -	\$ 14.00
Special classes (books)	\$ 90.00	\$ 90.00
Emergency Relief	\$ 500.00	\$ 500.00
<b>TOTAL OTHER</b>	<b>\$ 590.00</b>	<b>\$ 604.00</b>

<b>General Fund Totals</b>
<b>2020 actual</b>
\$239,451
<b>2021 actual</b>
\$241,797
<b>2022 budget</b>
\$260,000

Eden Church  
**Balance Sheet**  
 Consolidated - February 2022

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	Current Year
<b>ASSETS</b>	
MUTUAL BANK CHECKING	\$151,867.39
PETTY CASH	50.00
	\$151,917.39
<b>TOTAL ASSETS</b>	<b>\$151,917.39</b>
<b>LIABILITIES</b>	
FEDERAL WITHHOLDING	\$204.84
SOCIAL SECURITY	1,165.97
MEDICARE	271.97
STATE WITHHOLDING	150.22
COUNTY WITHHOLDING	140.18
	1,933.18
<b>TOTAL LIABILITIES</b>	<b>1,933.18</b>
<b>FUNDS</b>	
OPERATING FUND	\$78,854.62
MEMORIAL FUND	3,992.84
ENDOWMENT FUND	27,992.40
COMMUNITY FDN FUND	1.00
RESERVE FUND	19,487.34
MUSIC FUND	80.33
EMERGENCY RELIEF FUND	867.28
FUNERAL DINNER	1,013.12
SCHOLARSHIP FUND	13,006.31
SPECIAL OFFERINGS	726.06
PASS THROUGH FUNDS	442.91
MAJOR MAINTENANCE FUND	3,520.00
	149,984.21
<b>TOTAL FUND BALANCE</b>	<b>149,984.21</b>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>\$151,917.39</b>

## Income and Expense Statement

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	Current Period	Year to Date	Year to Date Budget	Annual Budget	Annual Budget Percentage
<b>INCOME</b>					
<b>UNDESIGNATED GIVING</b>					
Tithes and Offerings	11,713.27	27,625.52	40,000.00	240,000.00	11.51%
Other Undesignated Gifts	0.00	0.00	0.00	0.00	0.00%
Subtotal Undesignated Giving	11,713.27	27,625.52	40,000.00	240,000.00	11.51%
<i>Budgeted</i>	11,713.27	27,625.52	40,000.00	240,000.00	11.51%
<i>Non-Budgeted</i>	0.00	0.00	0.00	0.00	
<b>OTHER INCOME</b>					
Earned Interest	6.13	13.24	0.00	0.00	0.00%
Grocery Card Receipts	0.00	0.00	0.00	0.00	0.00%
Facility Rental	0.00	0.00	0.00	0.00	0.00%
Wedding Fees	0.00	0.00	0.00	0.00	0.00%
Counseling Fees	0.00	0.00	0.00	0.00	0.00%
Flowers	0.00	0.00	0.00	0.00	0.00%
Youth Paid Events	0.00	0.00	0.00	0.00	0.00%
Other Income	0.00	14.00	0.00	0.00	0.00%
Subtotal Other Income	6.13	27.24	0.00	0.00	0.00%
<i>Budgeted</i>	6.13	27.24	0.00	0.00	0.00%
<i>Non-Budgeted</i>	0.00	0.00	0.00	0.00	
<b>DESIGNATED GIVING</b>					
Memorial Fund Donations	-100.00	-100.00	0.00	0.00	0.00%
Major Maintenance	0.00	0.00	0.00	0.00	0.00%
Reserve Fund Income	0.00	0.00	0.00	0.00	0.00%
Stewards Fund Donations	0.00	0.00	0.00	0.00	0.00%
Staff Fund Donations	0.00	0.00	0.00	0.00	0.00%
Music Fund Donations	0.00	0.00	0.00	0.00	0.00%
Youth Mission Fund	0.00	0.00	0.00	0.00	0.00%
Funeral Dinner Fund	0.00	0.00	0.00	0.00	0.00%
Mission Trips	0.00	0.00	0.00	0.00	0.00%
Emergency Relief Donation	500.00	400.00	0.00	0.00	0.00%
Scholarship Fund Donation	0.00	0.00	0.00	0.00	0.00%
Endowment Fund Donations	0.00	0.00	0.00	0.00	0.00%
Pass Through Gifts	-63.06	-63.06	0.00	0.00	0.00%
Hope 2009 Donations	0.00	0.00	0.00	0.00	0.00%
Eli Lily Grant	0.00	0.00	0.00	0.00	0.00%
Subtotal Designated Giving	336.94	236.94	0.00	0.00	0.00%
<i>Budgeted</i>	0.00	0.00	0.00	0.00	0.00%
<i>Non-Budgeted</i>	336.94	236.94	0.00	0.00	
<b>BENEVOLENCE GIVING</b>					
Special Offerings	0.00	0.00	0.00	0.00	0.00%
Budgeted Benevolence Gift	0.00	0.00	0.00	0.00	0.00%
<b>TOTAL INCOME</b>	12,056.34	27,889.70	40,000.00	240,000.00	11.62%
<i>Budgeted</i>	11,719.40	27,652.76	40,000.00	240,000.00	11.52%
<i>Non-Budgeted</i>	336.94	236.94	0.00	0.00	
<b>EXPENSES</b>					
<b>STAFF</b>					
<b>SALARY EXPENSES</b>					
Lead Pastor	3,994.76	7,989.52	7,989.50	47,937.00	16.67%

## Income and Expense Statement

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	Current Period	Year to Date	Year to Date Budget	Annual Budget	Annual Budget Percentage
Worship Pastor	3,277.50	6,157.78	4,388.34	26,330.00	23.39%
Children's Ministry Dir.	686.96	686.96	2,746.66	16,480.00	4.17%
Music Director	0.00	0.00	0.00	0.00	0.00%
Staff Accompanist	515.00	1,030.00	1,030.00	6,180.00	16.67%
Admin & Comm Associate	1,386.66	2,773.32	2,773.34	16,640.00	16.67%
Custodial Services	773.19	1,845.86	1,777.26	10,663.59	17.31%
Nursery Workers	186.40	491.40	784.96	4,709.76	10.43%
Pastor SECA	498.08	996.16	5,977.02	5,977.02	16.67%
FICA	477.26	948.47	6,196.76	6,196.76	15.31%
<b>Subtotal Salary Expenses</b>	<b>11,795.81</b>	<b>22,919.47</b>	<b>33,663.84</b>	<b>141,114.13</b>	<b>16.24%</b>
<i>Budgeted</i>	<i>11,795.81</i>	<i>22,919.47</i>	<i>33,663.84</i>	<i>141,114.13</i>	<i>16.24%</i>
<i>Non-Budgeted</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	
<b>STAFF BENEFITS</b>					
Pastor Housing	2,516.16	5,032.32	5,032.34	30,194.00	16.67%
Pastor Retirement	911.50	1,823.00	1,906.34	11,438.00	15.94%
Pastor Travel/Expenses	0.00	25.00	83.34	500.00	5.00%
Lead Pastor Cont. Ed.	0.00	161.83	83.34	500.00	32.37%
Worship Pastor Cont. Ed.	0.00	0.00	166.66	1,000.00	0.00%
Staff Development/Travel	364.22	383.53	150.00	900.00	42.61%
<b>Subtotal Staff Benefits</b>	<b>3,791.88</b>	<b>7,425.68</b>	<b>7,422.02</b>	<b>44,532.00</b>	<b>16.67%</b>
<i>Budgeted</i>	<i>3,791.88</i>	<i>7,425.68</i>	<i>7,422.02</i>	<i>44,532.00</i>	<i>16.67%</i>
<i>Non-Budgeted</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	
<b>Subtotal Staff</b>	<b>15,587.69</b>	<b>30,345.15</b>	<b>41,085.86</b>	<b>185,646.13</b>	<b>16.35%</b>
<i>Budgeted</i>	<i>15,587.69</i>	<i>30,345.15</i>	<i>41,085.86</i>	<i>185,646.13</i>	<i>16.35%</i>
<i>Non-Budgeted</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	
<b>OFFICE</b>					
Supplies/Postage/Copier	64.65	1,268.68	483.34	2,900.00	43.75%
Background Checks	0.00	-74.50	166.66	1,000.00	-7.45%
Software/Website	81.82	652.21	500.00	3,000.00	21.74%
Official Board Expenses	200.00	355.00	83.34	500.00	71.00%
Offering Envelopes	0.00	0.00	0.00	200.00	0.00%
<b>Subtotal Office</b>	<b>346.47</b>	<b>2,201.39</b>	<b>1,233.34</b>	<b>7,600.00</b>	<b>28.97%</b>
<i>Budgeted</i>	<i>346.47</i>	<i>2,201.39</i>	<i>1,233.34</i>	<i>7,600.00</i>	<i>28.97%</i>
<i>Non-Budgeted</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	
<b>FACILITY EXPENSES</b>					
<b>UTILITIES</b>					
Electric	505.66	1,058.82	1,333.34	8,000.00	13.24%
Gas	598.00	598.00	1,250.00	7,500.00	7.97%
Internet/Telephone	381.80	955.41	1,066.66	6,400.00	14.93%
Trash	74.00	148.00	150.00	900.00	16.44%
<b>Subtotal Utilities</b>	<b>1,559.46</b>	<b>2,760.23</b>	<b>3,800.00</b>	<b>22,800.00</b>	<b>12.11%</b>
<i>Budgeted</i>	<i>1,559.46</i>	<i>2,760.23</i>	<i>3,800.00</i>	<i>22,800.00</i>	<i>12.11%</i>
<i>Non-Budgeted</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	
Insurance	0.00	0.00	1,416.66	8,500.00	0.00%
Maintenance/Equipment	1,988.81	2,153.78	2,000.00	12,000.00	17.95%
Taxes	0.00	0.00	58.34	350.00	0.00%
Custodial Supplies	350.00	350.00	200.00	1,200.00	29.17%

## Income and Expense Statement

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	Current Period	Year to Date	Year to Date Budget	Annual Budget	Annual Budget Percentage
Bus Expenses	0.00	31.35	250.00	1,500.00	2.09%
Subtotal Facility Expenses	3,898.27	5,295.36	7,725.00	46,350.00	11.42%
<i>Budgeted</i>	3,898.27	5,295.36	7,725.00	46,350.00	11.42%
<i>Non-Budgeted</i>	0.00	0.00	0.00	0.00	
<b>BOARD OF DEACONS</b>			166.66	1,000.00	
Communion Supplies	0.00	0.00	0.00	0.00	0.00%
Guest Speakers	0.00	0.00	0.00	0.00	0.00%
<b>CHRISTIAN EDUCATION</b>					
Curriculum	45.30	45.30	83.34	500.00	9.06%
Classroom Supplies	0.00	0.00	16.66	100.00	0.00%
Children's Events	0.00	176.81	166.66	1,000.00	17.68%
Nursery Supplies	0.00	0.00	16.66	100.00	0.00%
Subtotal Christian Education	45.30	222.11	283.32	1,700.00	13.07%
<i>Budgeted</i>	45.30	222.11	283.32	1,700.00	13.07%
<i>Non-Budgeted</i>	0.00	0.00	0.00	0.00	
<b>WORSHIP</b>					
Music	0.00	0.00	33.34	200.00	0.00%
Music Supplies	0.00	0.00	0.00	0.00	0.00%
AV Software/Licensing	479.00	493.87	200.00	1,200.00	41.16%
Worship Supplies	141.62	186.81	216.66	1,300.00	14.37%
Piano Tuning	0.00	0.00	50.00	300.00	0.00%
Children's Choir	0.00	0.00	0.00	0.00	0.00%
Subtotal Worship	620.62	680.68	500.00	3,000.00	22.69%
<i>Budgeted</i>	620.62	680.68	500.00	3,000.00	22.69%
<i>Non-Budgeted</i>	0.00	0.00	0.00	0.00	
<b>YOUTH MINISTRIES</b>					
Traction	0.00	0.00	133.34	800.00	0.00%
Spark	180.29	180.29	116.66	700.00	25.76%
Kingdom Kids	14.98	14.98	66.66	400.00	3.75%
Subtotal Youth Ministries	195.27	195.27	316.66	1,900.00	10.28%
<i>Budgeted</i>	195.27	195.27	316.66	1,900.00	10.28%
<i>Non-Budgeted</i>	0.00	0.00	0.00	0.00	
<b>BOARD OF STEWARDS</b>					
Stewardship Supplies	0.00	0.00	0.00	0.00	0.00%
<b>BUDGETED BENEVOLENCES</b>					
L.A.C.E.S.	0.00	0.00	500.00	3,000.00	0.00%
Friends of Hope	0.00	0.00	125.00	750.00	0.00%
Christian Ministries	0.00	0.00	208.34	1,250.00	0.00%
CCCC Conference	0.00	0.00	166.66	1,000.00	0.00%
Blood 'N Fire	0.00	0.00	83.34	500.00	0.00%
First Choice for Women	0.00	0.00	83.34	500.00	0.00%
Subtotal Budgeted Benevolences	0.00	0.00	1,166.68	7,000.00	0.00%
<i>Budgeted</i>	0.00	0.00	1,166.68	7,000.00	0.00%
<i>Non-Budgeted</i>	0.00	0.00	0.00	0.00	
Subtotal Board Of Stewards	0.00	0.00	1,166.68	7,000.00	0.00%
<i>Budgeted</i>	0.00	0.00	1,166.68	7,000.00	0.00%



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	Current Period	Year to Date	Year to Date Budget	Annual Budget	Annual Budget Percentage
<i>Non-Budgeted</i>	0.00	0.00	0.00	0.00	
<b>MINISTRY TEAMS</b>					
Mentoring Ministry	0.00	0.00	41.66	250.00	0.00%
Clothes Closet Expenses	0.00	0.00	0.00	0.00	0.00%
Subtotal Ministry Teams	0.00	0.00	41.66	250.00	0.00%
<i>Budgeted</i>	0.00	0.00	41.66	250.00	0.00%
<i>Non-Budgeted</i>	0.00	0.00	0.00	0.00	
<b>OUTREACH</b>					
Outreach/Advertising	125.00	398.18	333.34	2,000.00	19.91%
New Ministry Expenses	139.22	139.22	250.00	1,500.00	9.28%
First Impressions Team	0.00	0.00	166.66	1,000.00	0.00%
Subtotal Outreach	264.22	537.40	750.00	4,500.00	11.94%
<i>Budgeted</i>	264.22	537.40	750.00	4,500.00	11.94%
<i>Non-Budgeted</i>	0.00	0.00	0.00	0.00	
<b>OTHER EXPENSES</b>					
Flowers	0.00	0.00	66.66	400.00	0.00%
Bank Fees	0.00	0.00	108.34	650.00	0.00%
Subtotal Other Expenses	0.00	0.00	175.00	1,050.00	0.00%
<i>Budgeted</i>	0.00	0.00	175.00	1,050.00	0.00%
<i>Non-Budgeted</i>	0.00	0.00	0.00	0.00	
<b>DESIGNATED FUND EXPENSES</b>					
Memorial Fund Expenses	0.00	0.00	0.00	0.00	0.00%
Reserve Fund Expenses	0.00	0.00	0.00	0.00	0.00%
Steward Fund Expenses	0.00	0.00	0.00	0.00	0.00%
Music Fund Expenses	0.00	0.00	0.00	0.00	0.00%
Scholarship Fund Expenses	76.79	76.79	0.00	0.00	0.00%
Emergency Fund Expenses	0.00	0.00	0.00	0.00	0.00%
Special Offerings	0.00	0.00	0.00	0.00	0.00%
Funeral Dinner Expenses	0.00	0.00	0.00	0.00	0.00%
Endowment Fund Expenses	0.00	0.00	0.00	0.00	0.00%
Pass Through Gifts	0.00	0.00	0.00	0.00	0.00%
Major Maintenance Expense	0.00	0.00	0.00	0.00	0.00%
Subtotal Designated Fund Expenses	76.79	76.79	0.00	0.00	0.00%
<i>Budgeted</i>	0.00	0.00	0.00	0.00	0.00%
<i>Non-Budgeted</i>	76.79	76.79	0.00	0.00	
<b>TOTAL EXPENSES</b>	21,034.63	39,554.15	53,444.18	259,996.13	15.21%
<i>Budgeted</i>	20,957.84	39,477.36	53,444.18	259,996.13	15.18%
<i>Non-Budgeted</i>	76.79	76.79	0.00	0.00	
<b>EXCESS INCOME/EXPENSES</b>	-\$8,978.29	-\$11,664.45	-\$13,444.18	-\$19,996.13	58.33%
<i>Budgeted</i>	-9,238.44	-11,824.60	-13,444.18	-19,996.13	59.13%
<i>Non-Budgeted</i>	260.15	160.15	0.00	0.00	

**EDEN CHURCH BOARD OF TRUSTEES**

**MEETING MINUTES**

**FEBRUARY 1, 2022**

**PRESENT:** Paul Russell, Pastor Tammy Hallam, Byran Weikel, Don Parsons, Phil Schink, Ross Walter

Co-Chairperson Paul Russell opened the meeting with prayer and passed out the meeting minutes to the Trustees along with the updated assignments for the individual Trustees.

- \* **EXIT LIGHT BATTERIES** – Phil will continue to monitor the exit lights and make repairs as needed.
- \* **BELL TOWER LEAK** – The Trustees are continuing to check for leaks in the Bell Tower and will discuss the need for repairs to the ceiling and walls in the upstairs hallway. The repairs will be scheduled for a later date.
- \* **UPLIGHTING FOR THE CHURCH** – Paul has been checking on costs for installing uplighting around the perimeter of the Church and will assemble these costs for review by the Trustees.
- \* **ORDERING WATER SENSOR CONTROLS** – The Trustees will review the requests for obtaining the Water Damage controls for the Church and obtain the equipment as needed. Paul will follow up with the Insurance Company and order the units.
- \* **UPGRADE TO THE FIRE ALARM PANEL** – Ross reported that the new SG Fire Alarm Panel has been installed by Koorsen Fire and Security Systems and is now in service. The Trustees will continue to monitor the new panel.
- \* **CHURCH AND FRIENDSHIP HOUSE REKEYING** – Paul said the rekeying of the Church and Friendship House will be completed within the next week. After the work is completed new keys will be distributed to those who need them.
- \* **REMOTE HVAC THERMOSTAT CONTROL** – The Trustees will select a Volunteer to remotely monitor the thermostats in the Church and make changes to room temperatures as needed to help control energy costs.
- \* **TRUSTEE ASSIGNMENT LIST** – Paul will develop a list of volunteer assignments for the Trustees for the next year. The Trustees will continue to work on any other new repair problems that arise during the year.
- \* **CHURCH BUS** – Byran will continue to work on repairs to the Church Bus as needed. Currently the Church Bus is ready for use and can be checked out through Julie in the Friendship House.

Pastor Tammy dismissed the meeting with Prayer. The next meeting of the Board of Trustees will be held at 7:00 pm on March 1, 2022 in the Friendship House.

**Submitted By**

**Ross Walter**

**Secretary, Board of Trustees**